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**FT. COLLINS BUSINESS CENTER ARCHITECTURAL APPROVAL PROCEDURES**

Following is a list of steps which must be taken prior to approval of any new construction or additional construction within the Ft. Collins Business Center:

1. The lot owner(s) should present their plans in person or designate someone to present the plans to the Architectural Control Committee. The current Committee Members are:

|                            |          |
|----------------------------|----------|
| Ed Conlon -                | 221-1484 |
| Earl Wilkinson -           | 482-3916 |
| Dave Shafer -              | 482-2537 |
| Gene Spencer (alternate) - | 482-7537 |

2. Two sets of plans must be submitted. One set will be returned to the lot owner.

3. Plans must be approved by the Architectural Control Committee prior to submittal to Larimer County.

4. Plans must be consistent with the guidelines set forth in the Declarations for the Ft. Collins Business Center.

5. All assessments due on the lot must be paid in full prior to approval of plans for construction.

6. All decisions concerning approval of the plans will be made by the Architectural Control Committee.

7. The Architectural Control Committee shall have 14 days from the date of submittal to review plans and inform lot owner of any necessary changes or alterations.

8. Upon resubmittal of altered plans, (as requested by the ACC) the Architectural Control Committee shall have 14 days to approve plans or deny if plans still do not meet Architectural Control Committee requirements.

9. Written approval by the Architectural Control Committee must be received prior to the commencement of any construction.

FISCHER, HOWARD & FRANCIS  
ATTORNEYS AT LAW  
Post Office Box 506  
Fort Collins, Colorado 80522

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These Architectural Approval Procedures for the Fort Collins Business Center Property Owners Association are hereby adopted by the Board of Directors as of May 11, 1994.

John J. Shaw  
John J. Shaw, President

Ed Conlon  
Ed Conlon, Vice-President

Julie Eberhard  
Julie Eberhard, Secretary-Treasurer

John Giuliano  
John Giuliano, Director

Nick Carey  
Nick Carey, Director

The foregoing instrument was acknowledged before me this 31<sup>st</sup> day of August 1994.

My commission expires:

Rebecca J. Kelley  
Notary Public

MY COMMISSION EXPIRES  
7-16-97

FISCHER, HOWARD & FRANOS  
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